BAC MEETING MINUTES 10/2/07

The meeting began at in Room at Samoset

The following members attended ary arruthers Paul illian d udson inda ing Ian Sacher oe ccurso rank hristiano and iz orrison rom the district office was Ron Sacks Iso attending and speaking were atherine occo School Purchasing gent and ancy erkle from the Purchasing ept There were no visitors

The following topics were discussed

Review and approval of the meeting minutes from

r Sacks distributed the Sachem nsurance Policy obtained through YSR explained self insurance verses an insurance company ow the policy works ow funds are distributed ow Sachem compares to other districts. What is covered through YSR and how claims are paid r Sacks and the committee discussed what funds are used for rejected claims and what factors affect premiums. The committee talked about what areas the could look at to help reduce premiums.

atherine occo and ancy erkle along with Ron Sacks talked about purchasing procedures. They discussed the process of how textbooks are purchased who approves requests and how bids go out. The committee brought up the question about the duplication of textbooks that are used for the classroom and home. The textbook budget runs around million and the district receives about. million in textbook aide. Other purchasing topics consisted of how money is allocated to each department and school, the process of how purchase orders are approved or denied the chain followed for purchases and how bids work for all purchases. It was also explained how and why all copiers are leased.

r Sacks discussed how allocated funds could be transferred to other lines in the budget and the process of checks and balances

Ian Sacher and Paul illian discussed their thoughts on class offerings and how they plan to continue their review

The committee discussed the expense of school trips and where the funds come from

There was a brief review of workers compensation

The committee will continue to look into custodial overtime new sub salaries clerical cabsts ub