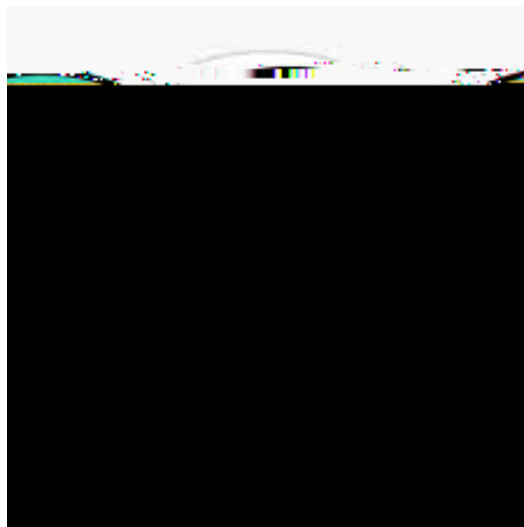




SACHEM CENTRAL SCHOOL DISTRICT



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The Sachem Central School District Board of Education ("Board") is committed to providing a safe and orderly school environment where all individuals are treated with respect so students and school district personnel may engage in quality educational services without disruption or interference. Responsible behavior by students, teachers, other school district personnel, parents, and other visitors is essential to achieving this goal.

Hiawatha's active PTA contributes to the success of the school in many ways. Through PTA programs such as Book Fairs, School Pictures, Holiday Boutiques, Plant Sale, etc., our various cultural arts programs are sponsored. From the profits of these fundraisers, the PTA is able to purchase many "extras" that make our school a nicer place for all who attend.

Hiawatha's school day begins at 8:50 a.m. and ends at 3:20 p.m. Supervision will not be provided for students who loiter on school grounds when school is not in session.

Children may not be dropped off at school before 8:35 a.m.

Bus: If you are planning to use district transportation, your child's bus stop pick up time will be provided to you by the transportation department.

Walkers:

All walkers should be supervised by a parent or guardian at the flag pole until the grade of the student has been called.

To ensure the safety of the students, only staff and students may go beyond the designated drop-off locations.

If your child arrives after 8:50 a.m., you come into the building with your child to sign him/her in.

Bus: Buses will leave Hiawatha Elementary School between approximately 3:25 p.m.

Walkers:

All walkers will be dismissed by the classroom teacher at the flag pole. All students must cross at the cross walk.

Leave the area immediately once you have your children. Please do not congregate on school property. When heading to your cars, do not cut through the buses and that you safely leave school grounds.

Please make every effort to keep your child's transportation arrangements as consistent as possible and not change your child's transportation at the last minute.

Students cannot be released to anyone but their legal parent/guardian or persons listed on their emergency contact card unless we have *written documentation from the parent/guardian stating the full name of the person given permission.

*Notes to the teacher and/or principal giving permission for a change to dismissal should include child's full name, full name of person picking up student, date of pick up and full name of parent signing note and is needed for the following situations:

A change of after care schedule

Your child is remaining after school for an activity

Children riding bicycles (with bicycle helmet) to school rather than riding bus or walking. The school cannot be responsible for any lost or damaged bicycles. All bicycles should be locked when parked in the racks.

Early dismissal: Parents should send a *note with the child stating the date and time of pick up so the teacher can have him/her ready. Children will not be called down until the parent is in the building.

- *Please send a _____ as opposed to an email for these purposes as teachers are unable to regularly access their email throughout the school day.
If the change of dismissal plan happens during the school day, please call the main office as the teacher is not able to regularly check email throughout the school day.

Students are to sit down as soon as the

Personal hygiene is important. Please help your child take pride in their personal hygiene.

The _____ requires three contacts to assume care of your child if you cannot be reached. Be sure persons listed are aware of their responsibilities and will be able to pick up your child during school hours.

Illness/Injuries:

If you know your child will be absent, please call the nurse'

3 or 4 polio* (with one given after the age of 4 yrs)

4 or 5 DTaP* (with one given after the age of 4 yrs)

2 MMR

2 varicella

3 Hepatitis B

Fifth graders are required to provide proof of Tdap booster when they turn 11 years old. Students will not be permitted to start sixth grade without proof of this vaccine.

Physicals

NYS Physical examinations are required/mandated for all new students entering any grade.

In addition, they are also required

Respect classes in session.

Keep hands off the walls, bulletin boards, displays and keep them to yourself.

Student Dress Code: Please see Board Policies, Code of Character, VII. Student Dress Code

No gum chewing in school, on school grounds, or on the bus.

No student should enter a room without adult supervision.

School books must be cared for. Students will be required to pay for any lost or damaged book.

Playground: For the safety of the children, pets are not permitted on school property during school hours.

All children are expected to respect school property. Sneakers only on the playground.

Bathrooms: These facilities should be kept neat and clean. A child caught defacing the bathroom will be immediately sent to the Principal/Principal's Aide and the Principal/Principal's Aide will decide the consequences. Students should utilize indoor voices, appropriate language and use of the facilities.

Students may not congregate in the bathroom or wait for a friend to be finished. Once you have finished using the bathroom you must rejoin your class where they are currently located.

Birthdays:

Please inform your child's teacher if you wish to send in a birthday treat.

Store bought and pre-wrapped food items only.

No freezer/refrigerator products, balloons or flowers.

Party invitations are not to be distributed in the classrooms unless the entire class is being invited.

Outside Lunch:

For lunch purposes, outside lunches from fast food restaurants should not be dropped off at school for your child.

When bringing in food for a classroom activity/celebration, please note:

We do not accept items made at home.

All items must be sent with a list of ingredients for allergy purposes.

Individually wrapped and prepackaged items are preferred.

Phone Calls/

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Climbing is permitted on ladders, steps and landings only.
Jumping off equipment is prohibited.